

Liverpool Girls High School



Enrolment – Expression of Interest

This is an **application expressing interest in enrolment** at Liverpool Girls High School and should be submitted to the school's front office. At this time the school will need to **sight original documentation** where copies will be taken to include in the application.

Date of Application:		
Student Name:		
Date of Birth:		
Academic Year:		
Parent / caregiver name:		
Address:	Street: Suburb:	Post Code:
Email Contact Address:		
Contact Information:	Home Phone No.: Mobile Phone No.	Work Phone No.
Current / Previous School:		
Current elective subjects studied: <i>(Stage 5 and Stage 6 only)</i>		
Names and year group of siblings currently enrolled at LGHS:		
Enrolment Type:	<input type="checkbox"/> Local Enrolment	<input type="checkbox"/> Non-Local Enrolment Local School: _____

Information Required by the school for Enrolment:

Please provide originals of the documents for verification which will copied as part of the application.

<p>Student's residency status: <i>(Please circle)</i></p> <p>Is the student an Australian citizen? Yes / No</p> <p>Is the student a permanent resident? Yes / No</p> <p>Is the student a temporary resident? Yes / No</p> <p>Does the student currently have refugee/asylum seeker status? Yes / No</p> <p>Does the student currently have a caseworker? Yes / No</p>	<p>Evidence of Citizenship</p> <p>Attach copies of the following documentation ...</p> <p><input type="checkbox"/> Passport</p> <p><input type="checkbox"/> Birth Certificate</p> <p><input type="checkbox"/> Visa</p> <p><input type="checkbox"/> Immicard</p> <p><input type="checkbox"/> Travel Documents</p>
<p>Aboriginal or Torres Strait Islander origin: <i>(Please circle)</i></p> <p>Aboriginal Yes / No</p> <p>Torres Strait Islander Yes / No</p> <p>Both Aboriginal and Torres Strait Islander Yes / No</p>	

LOCAL STATUS:

A local student is one who resides in the designated local area. To check if your address is within the local area go to the school finder at <https://my.education.nsw.gov.au/school-finder/index>. Applicants to the school are required to submit a 100 point Identification of Residential Address. All documents MUST be in the name of the enrolling parent/legal guardian-care-giver and dated within the last three months. Please provide originals of the following documents for verification ...

Category / Points	Documents – proof of address <i>Must show the name of the child's parent or legal guardian</i>	Score
<p>Category 1</p> <p>(40 points)</p>	<p>Only one of (i.e. no additional points for additional documents)</p> <p>1.1. Council rates notice</p> <p>1.2. Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt</p> <p>1.3. Exchanged contract of sale with settlement to occur within the applicable school year</p>	
<p>Category 2</p> <p>(20 points)</p>	<p>Any of the following</p> <p>2.1. Private rental agreement for a period of at least 6 months</p> <p>2.2. Centrelink payment statement showing home address</p> <p>2.3. Electoral roll statement</p>	
<p>Category 3</p> <p>(15 points)</p>	<p>Any of the following documents</p> <p>3.1. Electricity or gas bill showing the service address*</p> <p>3.2. Water bill showing the service address*</p> <p>3.3. Telephone or internet bill showing the service address*</p> <p>3.4. Drivers licence or government issued ID showing home address*</p> <p>3.5. Home building or home contents insurance showing the service address</p> <p>3.6. Motor vehicle registration or compulsory third party insurance policy showing home address</p> <p>3.7. Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this.</p>	

Information about the student

Please attach copies of the following information

- School reports for the last year or Exit report from the IEC
- NAPLAN Results
- Medicare Card / Private Health insurance
- Health care plan, information *(if applicable)*
- Medication information *(if applicable)*
- Court orders *(if applicable)*

NON-LOCAL STUDENTS

Please provide reasons for your non-local application to Liverpool Girls High School:

PROCESS OF THE SCHOOL FOR CONSIDERING NON-LOCAL STUDENTS

Enrolment Panel

The Principal and the Enrolment panel will consider all non-local applications and will recommend an interview or decline an application based on the enrolment ceiling and available vacancies, siblings at the school, compassionate circumstances including medical, need for a single sex learning environment, or other circumstances indicating by the applicant.

Appeals

Unsuccessful non-local applicants may appeal against the decision of the enrolment panel. The purpose of an appeal is to determine whether the criteria have been applied fairly. The appeal is to be made in writing to the principal and sets out the grounds for appeal. Parents and carers will be advised of the outcome in writing.

If the matter is not resolved at school level, the final level of appeal is the Director, Educational Leadership, Liverpool Network.

False and misleading enrolment information or practices

The Application for Enrolment process requires the applicant to declare information provided is correct. The provision of false or misleading information can result in the enrolment being reversed. If a person makes false or misleading information to a school when making an application for enrolment, this is an offence, which has a penalty of up to two years imprisonment. [Section 307B of the Crimes Act 1900]

I certify all information provided is correct and true.

Parent / Care giver – Name: _____ Signature: _____

Date: _____ 20